Title

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## Abstract: Manuscript should be prepared in Microsoft Word 2010 format and delivered in both Word 2010 and Acrobat pdf formats. Manuscripts must consist of: title, full names of all authors, affiliation(s), abstract, keywords, text, reference, tables and figures. The manuscript generally should not exceed ten pages. The complete manuscript including figures and tables should be supplied by e-mail to the Secretariat of the colloquium [ayocol@itu.edu.tr.](mailto:ayocol@itu.edu.tr.) The abstract should not exceed 200 words and be informative of the purpose, methods, results, and conclusions.

## Keywords: Up to five keywords.

# 1 INTRODUCTION

This will be the second series of the A. Yücel Odabaşı Colloquium on Recent Advances in Prediction Techniques for Safe Manoeuvring of Ships and Submarines. In order to provide a good proceedings authors should follow some simple guidelines.

# 2 PAGE SIZE AND COLUMNS

Manuscript should be prepared on one side of A4 paper with two columns. All material on each page should fit within a rectangle of 17.0 cm x 25.0 cm, centered on A4 page, with a 0.5 cm space between two 8.25 cm columns. The margin settings are: Top: 2.0 cm; Bottom: 2.7 cm; Left: 2.0 cm; Right: 2.0 cm.

# 3 TYPESET TEXT

A template file for MS Word 2010 is provided. Those who wish to submit their papers in pdf format are kindly requested to adjust the security settings to allow printing and changing of the document. The possibility of changing is solely for minor formatting changes or adding page numbers. (Do not include page numbers in your submission.)

The Authors are responsible for obtaining security approval for publication from employers or authorities where necessary.

## 3.1 Normal or Body Text

Please use a 10-point Times Roman font and 12-point line spacing. The line spacing uses “exactly”. Please use 4-point paragraph spacing after each paragraph, i.e. select Paragraph in the Format menu, and change the setting for Spacing After to 4 pt.

## 3.2 Title and Authors

The title (Arial 14-point bold), authors' names (Times Roman 11-point bold) and affiliations (Times Roman 9-point, 9-point line space) run across the full width of the page – one column 17.0 cm wide. See the example at the top of this page for six names with different addresses. We recommend the following affiliations, Name of the institute, City, State/Province, Country, do not add street names, P.O. Box numbers or zip codes to the affiliations.

## 3.3 Abstract and Keywords

Abstract should not exceed 200 words, followed by a set of keywords, fitting in the frame. The abstract should clearly shows statement of the problem, approach, findings, and conclusions of the work described.

## 3.5 Subsequent Pages

For pages other than the first page, start at the top of the page, and continue in double-column format. The two columns on the last page should be of equal length.

## 3.6 Notes

These should be avoided. Insert the information in the text. In tables the following reference marks should be used: \*, \*\*, etc. and the actual footnotes are set directly underneath the table.

## 3.7 References and Citations

References should be cited in the text with names (without initials) and year written inside parentheses, e.g., "(Atlar 2004) ", "(Brewer et al 2004) " and "(Choi & Kinnas 2001) " , or with the year inside parentheses when names appear explicitly in the text, e.g. "by Brewer et al(2004)." At the end of the manuscript, list all references in alphabetical order underneath the heading REFERENCES (Heading without number tag). The references should be typed in the same style of the body text (Times Roman 10-point and 12-point line spacing) and second and further lines should be indented 4.0 mm. If several works by the same author are cited, entries should be chronological:

## 3.8 Page Numbering

Do not include page numbers in your submission. It will be added when the publications are assembled.

# 4 SECTIONS

The heading of a section should be in Arial 9-point bold in all-capitals. Sections should be numbered.

## 4.1 Subsections

The heading of subsections should be in Arial 9-point bold with only the initial letters capitalized. (Note: For sub-sections and subsubsections, a word like *the* or *a* is not capitalized unless it is the first word of the header)

### 4.1.1 Subsubsections

The heading for subsubsections should be in Arial 9-point italic with initial letters capitalized.

# 5 FIGURES/TABLES AND CAPTIONS

Figures and tables should be numbered sequentially in the order cited in the text and legends of the figures must be placed at proper locations in the text. Figures and tables should appear on appropriate pages and legends should appear at the bottom of the sheet. Colorful figures are permitted in proceedings CD but only black and white figures are available in printed proceedings. Offering original of photos is suggested for ensuring the quality of the photos in proceedings. Captions should be Times New Roman 9-point bold. They should be numbered (e.g., “Table 1” or “Figure 2”). Captions of the figures should be placed below the appropriate figure, and captions of the table should be placed at the top of the table. Footnotes may follow tables for further information.

# 6 EQUATIONS

Use the equation editor of the selected word processing program. Equations are centered at each column. Number equations consecutively and place the number at the end of the line, between parentheses. Refer to equations by these numbers. See for example Equation (1) below:

 (1)

Where *ca* = interface adhesion; δ = friction angle at interface; and *k*1 = shear stiffness number.

# REFERENCES

Atlar, M. (ed.) (2004). First International Conference on Technological Advances in Podded Propulsion. School of Marine Science and Technology, University of Newcastle, UK.

Brewer, W. H., Newman, J. C., Burgreen, G. W. & Burg, C. O. E. (2003). ‘A Design Method for Investigating Cavitation Delay’. Proceedings of the 8th International Conference on Numerical Ship Hydrodynamics, Busan, Korea.

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Gibson, I. & Lewis, R. I. (1973). ‘Ducted propeller analysis by surface vorticity and actuator disk theory'. Proceedings of the Symposium on Ducted Propeller, RINA, Teddington, England.

Kerwin, J. E., Kinnas, S. A., Lee, J.-T. & Shih, W.-Z. (1987)**.** ‘A surface panel method for the hydrodynamic analysis of ducted propellers’, Transactions of Society of Naval Architects & Marine Engineers**95**.

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